

"AGREEMENT" CIVIL WEDDING CEREMONY ~ RESERVATION FORM

WEDDING DATE: Month: _____ Day: ____ Year: 2018 WEDDING START TIME: _____

Referred by: Thumbtack: _____ Wedding.com: _____ YELP: _____ Facebook: _____

TheKnot: _____ WeddingWire: _____ WeddingFolio: _____ Referral: _____

Marriage License: _____ No _____ Yes. If Yes, from which County: _____

NAMES:

Bride: _____ Groom: _____

Address: _____

City: _____ State: _____ Zip: _____

Bride's Phone: _____ Groom's Phone: _____

Bride's E-mail: _____

Groom's E-mail: _____

WEDDING CEREMONY LOCATION:

Name of Place: _____

Address: _____

City: _____ State: _____ Zip: _____

We are enclosing the required **non-refundable deposit (50% of Fee)** in order to reserve our wedding date. It will be applied towards the **QUOTED FEE of: \$ _____**. We'll pay the balance due no later than **15 days prior to the wedding date, _____, 2018**. We'll have ready our Marriage License before the ceremony.

PACKAGE: OUT/INSIDE METRO ATLANTA

Please mail this form with your deposit to:

Victor J. Alvarado

5062 Womack Ave NW

Acworth, Ga. 30101

Deposit Amount: \$ _____ . 00

Paid form: _____

Interview date: _____

Balance Due: \$ _____ . 00

If you have any further questions, please call or text me at **678-382-1394**

It's imperative to begin the ceremony promptly at the time written above. Due to scheduling constraints, I may not be available to begin a ceremony past this time or there will be an additional **minimum charge of \$25 for waiting time, for each 30 minutes. This will be billed to you later.** Also understand that **\$100 additional fee will be charged if wedding is cancelled and we do not receive 30 day written notice prior to your wedding date.** There may also be a change in the quoted fee if **venue of wedding is relocated or rescheduled.** *Any other services such as parking fees or any other expenses will incur in an additional cost.* We would be happy to stage, direct, or attend your rehearsal. This would involve an additional fee as it would require additional time, travel, and expense on our part. Please remember, no wedding will be scheduled **until we receive the required deposit. I AGREE** to these terms.

Signature: _____ Today's Date: _____

Print Name: _____